



PHILGEPs
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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 4695297
Procuring Entity DEPARTMENT OF TOURISM
Title Seminar-Workshop Public Service Ethics and Accountability
Area of Delivery

Solicitation Number:	2017-07-0205	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	Hotel and Lodging and Meeting Facilities	Date Published	01-Aug-2017
Approved Budget for the Contract:	PHP 170,000.00	Last Updated / Time	01-Aug-2017 00:00 AM
Delivery Period:	2 Day/s	Closing Date / Time	04-Aug-2017 10:00 AM
Client Agency:			
Contact Person:	TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanesh@yahoo.com.ph		

Description

TERMS OF REFERENCE
 SEMINAR -WORKSHOP ON PUBLIC SERVICE
 ETHICS AND ACCOUNTABILITY
 (August 17-18, 2017)

I. SPECIFICATIONS:

No. of Pax: 34pax
 Provider must be DOT Accredited Hotel/Travel Agency/Tour Operator
 Area: Tagaytay City
 Venue/Accommodation Classification: At least Three (3) Star Hotel

II. SEMINAR FUNCTION ROOMS/ACCOMMODATION AND MEALS:

Php2,000.00/1 nite accom./pax x 34pax = Php 68,000.00
 Php1,500.00/meals/pax x 34/pax x 2days = Php102,000.00
 Sub-Total = Php170,000.00
 =====

III. INCLUSIONS:

- Seminar venue/function room for two days
- Two (2) A.M. Snacks/ Two (2) PM Snacks Two (2) Buffet Lunch and One (1) Dinner and One (1) Breakfast
- Writing materials, pencils and pens
- Flowing coffee and drinking water during the duration of the seminar

■ Provision for parking area

IV. TERMS OF PAYMENT:
Government Procedure

V. TOTAL BUDGET: PHP170,000.00

VI. CONTACT PERSON: WILSON J. TELIG
Tel. No. 459-5200 loc.318
Email: beethoven_gw@yahoo.com

RECOMMENDING APPROVAL:

ELEANOR A. PALIMA
OIC, Training and Development Division

APPROVED/DISAPPROVED:

ROLANDO CAÑIZAL
Undersecretary
Administration and Special Concerns

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's Permit
2. PHILGEPS' Registration Number
3. BIR latest annual Income Tax Return
4. Omnibus Sworn Statement duly notarized 2017
5. Valid DOT Accreditation certificate

PLEASE ALWAYS INDICATE BOOKING CLASS and AIRLINE RATE

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to Ms. Teresita A. Romanes at the Department of Tourism #351 Sen. Gil Puyat Avenue, Makati City Telephone Nos. 890-0189/ 459-5200/30 loc. 110

NOTE : For Land Bank Payment Purposes:

Bank's Name _____
Bank's Account Number _____

Created by TERESITA ANDRIN ROMANES

Date Created 31-Jul-2017

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