



SUPPLEMENTAL/BID BULLETIN NO. 1

This Supplemental/Bid Bulletin is issued to all prospective bidders to clarify, modify and/or amend items in the Bidding Documents as discussed and agreed during the Pre-Bid Conference held on 03 August 2021 for the ***Procurement of Service/Training Provider for the Thai Language E-Learning Program*** (DOT-BAC IB 2021-007), as follows:

I. Under the Technical Specifications of the Bidding Documents

Old Provision	New Provision
<p>TEMRS OF PAYMENT:</p> <p>Send bill arrangement and a 60-day payment period upon submission of complete billing and supporting documents: Bill must be addressed to the Department of Tourism.</p> <p>Supporting documents must be in form of a general report including the following:</p> <ol style="list-style-type: none"> 1. List of participants, (online) class attendance; 2. Screenshot of each class conducted (dated and time stamped) 3. Online language training course program (i.e., course syllabus, methodology and metrics used) 4. Course evaluation and feedback form from students; and 5. Links to the recording of the online training course (per session) 6. Key findings and recommendations (of participants regarding training course methodology) 	<p>TEMRS OF PAYMENT:</p> <p>Send bill arrangement and a 60-day payment period upon submission of complete billing and supporting documents: Bill must be addressed to the Department of Tourism.</p> <p>Supporting documents must be in form of a general report including the following:</p> <ol style="list-style-type: none"> 1. List of participants, (online) class attendance; 2. Screenshot of each class conducted (dated and time stamped) 3. Online language training course program (i.e., course syllabus, methodology and metrics used) 4. Course evaluation and feedback form from students; and 5. Links to the recording of the online training course (per session) 6. Key findings and recommendations (of participants regarding training course methodology)

II. Clarifications for the interested bidders:

1. Bidders may submit their audited financial statements dated not earlier than two (2) years which should be stamped "Received" by the BIR; Bidders may submit their 2019 audited financial statements given that their 2020 is still on process
2. Template for the *Price Schedule for Goods Offered* is posted together with the bidding documents as "Annex G"
3. Template for the *Net Financial Contracting Capacity (NFCC) Offered* is posted together with the bidding documents as "Annex E"; However, in the case of procurement of Goods, a bidder may submit a committed Line of Credit from a Universal or Commercial Bank, in lieu of its NFCC computation
4. Bidders must submit only one (1) project for the Single Largest Completed Contract (SLCC)

5. Bidder must submit one (1) original and five (5) copies to be placed in a sealed envelope to be submitted to DOT manually before the deadline
6. A mock presentation on how they plan to execute the classes will be done once the winning bidder has been determined and after the issuance of the Notice to Proceed (NTP)
7. Bidder may recommend the type of platform to be used but class-in type is preferred
8. Manual submission is still required during ECQ given that courier services are still operational and a skeleton work force will be assigned to receive the bids

All unamended portions of the Bidding Documents shall remain the same.

This Supplemental/Bid Bulletin shall form an integral part of the Bidding Documents.

The **deadline of submission** and **opening of bids** will be on **August 16, 2021 at 9:00 a.m. and 10:00 a.m.**, respectively.

For the guidance and information of all concerned.



OIC-USEC. REYNALDO L. CHING
Chairperson, Bids and Awards Committee
Department of Tourism

09 August 2021