



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7591047
Procuring Entity DEPARTMENT OF TOURISM
Title PRINTING / PRODUCTION OF TOURISM ACCREDITATION CODES ON THE RULES AND REGULATIONS TO GOVERN THE ACCREDITATION OF FARM TOURISM CAMPS

Area of Delivery

Solicitation Number: 2021 - 03 - 0025 Trade Agreement: Implementing Rules and Regulations Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) Classification: Goods Category: Printing Services Approved Budget for the Contract: PHP 129,455.00 Delivery Period: Client Agency: <hr/> Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com	Status	Pending
	Associated Components	2
	Bid Supplements	0
	Document Request List	0
	Date Published	01/04/2021
	Last Updated / Time	31/03/2021 19:53 PM
	Closing Date / Time	05/04/2021 14:00 PM

Description

OFFICE OF TOURISM STANDARDS AND REGULATION
 STANDARDS DEVELOPMENT DIVISION
 TECHNICAL SPECIFICATIONS
 I. Project Title: PRINTING / PRODUCTION OF TOURISM ACCREDITATION CODES ON THE RULES AND REGULATIONS TO GOVERN THE ACCREDITATION OF FARM TOURISM CAMPS
 II. Purpose/Objective
 1. To be distributed to DOT Regional Offices and industry stakeholders.
 2. To disseminate information on the formulated Rules and Regulations Governing the Accreditation of Farm Tourism Camps.
 III. Minimum Requirement for Suppliers
 Has been in the printing business for not less than 3 years.
 Has the capability to repack the tourism codes per requested quantity.
 Has the capability to facilitate the delivery of the codes to the DOT office.
 Submission of sample materials to be used.
 Submission of sample works.
 Must be willing to provide services on send-bill arrangement.
 IV. Scope of Work/Deliverables
 A. Printing/Production of the Farm Tourism Accreditation Code
 (Front and Back Cover attached as Annex A and B)
 Pages: 38 (including front and back cover)
 Specifications:
 Size: 8.5" (L) x 6" (W)
 Binding: Perfect Binding
 Process: Offset Printing
 Full Colour: Cover and Inside
 Cover
 Stock: c2s 220
 Paper Finish: Matte Lamination
 Other: UV lamination

Inside

Stock: c2s 120

Fonts Used

Front: Bellerose and Bandoengsche Regular

Inside: Arial

Back: Arial

Total Quantity: 1,700 pcs.

Region

Allocated number

OTSR

100

CAR

100

NCR

100

R01

100

R02

100

R03

100

R04A

100

R04B

100

R05

100

R06

100

R07

100

R08

100

R09

100

R10

100

R11

100

R12

100

R13

100

Total

1,700

Softcopy and fonts used to be given to the winning bidder

V. Approved Budget for the Contract

ONE HUNDRED TWENTY NINE THOUSAND FOUR HUNDRED FIFTY FIVE PESOS ONLY (₱ 129,455.00)

inclusive of all applicable taxes and delivery charge

VI. Submission of Sample for DOT Approval

Within seven (7) working days upon receipt of Purchase Order/Notice of Award.

VII. Delivery Period

Within Fifteen (15) working days after the receipt of approved Actual Sample.

VIII. Payment Procedure

Payments shall be based on Government Payment Procedure.

Full payment shall be processed after completed delivery to DOT Office at #351 The New DOT Bldg., Sen. Gil Puyat Ave., Makati City and upon SDD receipt of the Statement of Account / Billing Statement.

IX. Compliance to Specifications/Provisions

Non-submission of required sample works and materials to be used shall be ground for disqualification of bid.

The WINNING BIDDER, however, shall be determined not solely based on the amount of bid but shall also consider the over-all compliance with the design and quality of the submitted sample of Farm Tourism Code.

The WINNING BIDDER shall warrant its performance in accordance with the specifications as stated in this TOR and its annexes, and design/concepts as approved by the DOT-END USER and that any and all resulting defects or deviations shall be corrected by the WINNING BIDDER at its own expense immediately upon being informed thereof by the DOT-END USER.

The WINNING BIDDER shall keep in confidence all confidential information provided by the end-user and shall not use, reproduce, nor disclose to others the approved Farm Tourism Code except to those persons entrusted/authorized by the DOT-END USER.

X. Project Officer/Contact Person

MR. JC JAN O. CUETO/ MS. SHARLEMAGNE S. VALDEZ

Standards Development Division

Office of Tourism Standards and Regulation

Email: otsr.standards@gmail.com

Telephone No.: (632) 459 5200-30 loc 224

Mobile No.: 0905-4734304 / 0917-5900507

ANNEX A

C : 83%

M : 9%

Y : 100%

K : 1%

ANNEX B

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Printing Services	PRINTING / PRODUCTION OF TOURISM ACCREDITATION CODES ON THE RULES AND REGULATIONS TO GOVERN THE ACCREDITATION OF FARM TOURISM CAMPS	1,700	Piece	129,455.00

Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kind submit your quotations together with your eligibility requirements thru email and sent it to jsfrancisco@tourism.gov.ph on or before 05 April 2021 at 02:00 pm. Late and unsigned quotations shall not be accepted.

Created by John Paulo Samonte Francisco

Date Created 31/03/2021

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