

Invitation to Bid for Events Management Company for VITM 2020, Vietnam

(DOT-BAC IB No. 2020-006)

1. The **Department of Tourism (DOT)**, through the **General Appropriations Act (GAA) 2020** intends to apply the sum of *Two Million Five Hundred Seventy Two Thousand Two Hundred Forty Six Pesos (PhP2,572,246.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *DOT-BAC IB No. 2020-006*. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The **DOT** now invites bids for the Events Management Company for VITM 2020, Vietnam. Bidders should have completed, within *five (5) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of R.A 9184.

4. Interested bidders may obtain further information from *DOT* and inspect the Bidding Documents at the address given below during *8:00 a.m. to 5:00 p.m. only*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **July 10-16, 2020 (8:00 a.m. to 5:00 p.m) and July 17, 2020 (9:00 a.m only)** from the address below **and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of PhP5,000.00.**

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The DOT will hold a Virtual Pre-Bid Conference on 17 July 2020 at 11:00 a.m. using the MS Teams platform. Prospective bidders are advised to send their email address to the DOT-BAC Secretariat official email at dot.bac@tourism.gov.ph / jpvillamin@tourism.gov.ph not later than July 16, 2020.

7. Bids must be duly received by the BAC Secretariat at the address below on or before **July 30, 2020 at 9:00am.** All

Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITS** Clause 18. Late bids shall not be accepted.

The address for opening of bids is 6th Floor, Multi-Purpose Hall, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City

The Opening of Bids will be conducted through video conferencing using the MS Teams platform on July 30, 2020 at 11:00 am.

Prospective bidders who are interested in joining the opening of bids must send the following details to the BAC Secretariat via e-mail at dot.bac@tourism.gov.ph not later than 5:00 p.m. of July 29, 2020:

- Name of Representative(s) – maximum of two (2)
- Company Name
- Email Address
- Contact number

8. The DOT reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

*Mr. GODOFREDO R. MALDONADO, JR.
DOT-BAC Head Secretariat
4th Floor, DOT Bldg., No. 351 Sen. Gil Puyat Avenue,
Makati City 459-52-00 to 30 loc. 425*

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www.tourism.gov.ph
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ASEC. ROBERTO P. ALABADO III
BAC Chairperson

