

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7400858

Procuring Entity DEPARTMENT OF TOURISM

Title Validation and Inspection of Cebu and Coron, Palawan

Area of Delivery

Solicitation Number:	2021 - 01 - 0001	Status	Active		
Trade Agreement:	Implementing Rules and Regulations				
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2		
Classification:	Goods				
Category:	Travel, Food, Lodging and Entertainment Services	Bid Supplements	0		
Approved Budget for the Contract:	PHP 761,050.00	Document Request List	0		
Delivery Period:					
Client Agency:		Date Published	08/01/2021		
Contact Person:	John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City	Last Updated / Time	08/01/2021 00:00 AM		
	Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com	Closing Date / Time	11/01/2021 10:00 AM		

Description

TERMS OF REFERENCE

- I. BIDDER: Service Provider
- II. PROJECT TITLE: Validation and Inspection of Cebu and Coron, Palawan
- III. PROJECT DATE: January 14 to 17, 2021- Coron, Palawan January 18 to 21, 2020 Cebu and Lapu-Lapu City
- IV. MINIMUM REQUIREMENTS (APPLICABLE TO ALL LOTS)
- a. Must be accredited by the DOT
- b. Must be willing to provide services on send-bill arrangement
- V. SCOPE AND WORK DELIVERABLES
- a. Ground arrangement for tour package, roundtrip airport to seaport transfers with provisions for transportation of luggage, porterage fees, single/twin sharing accommodation, and full board meals);
- b. Travel insurance for DOT and PCSSD employees
- c. Van Rental (inclusive of professional driver fees, driver's accommodation and meals, and applicable toll and parking fees)
- d. COVID-19 RT-PCR Test for the Validation Team and Professional Drivers. Test results must be available within 24

hours. Preference of RT-PCR test to be conducted in Philippine Children Medical Center (PCMC) or UP PGH Facility

- e. Driver must be familiar with the routes of Cebu and Coron, Palawan (inclusion of meals for drivers)
- f. Provision of one (1) first aid medical kit sufficient for all participants;

LOT 1: CEBU LEG

Date No. of Units Capacity and Route January 18, 2021 2 van for DOT

1 van for PCSSD Van Seating Capacity: 5 pax per van

Route: Within Cebu and Lapu-Lapu City

Rental Period: 20 hours

January 19, 2021 2 van for DOT

1 van for PCSSD

Van Seating Capacity: 10 pax per van Route: Within Cebu and Lapu-Lapu City

Rental Period: 20 hours

January 20, 2021 2 van for DOT

1 van for PCSSD Van Seating Capacity: 5 pax per van

Route: Within Cebu and Lapu-Lapu City

Rental Period: 20 hours

January 21,2021 2 van for DOT

1 van for PCSSD Van Seating Capacity: 5 pax per van

Route: Within Cebu and Lapu-Lapu City

Rental Period: 20 hours

*50% capacity for transportation vehicles in compliance with Covid-19 protocols

g. RT-PCR Covid-19 Test for DOT Validation Team and Drivers

Date No. of Pax Remarks

January 16, 2021 3 pax RT-PCR test for van Drivers in Cebu

January 16, 2021 10 pax RT-PCR test for DOT Validation Team in Manila January 25, 2021 10 pax RT-PCR test for DOT Validation Team in Manila

h. Cebu City Accommodation (At Least 3-Star Hotel within Metro Cebu with Certificate to Operate)

Participants Room Type Meals Check In Check Out

DOT 5 pax Single Occupancy Breakfast January 18, 2021 January 21, 2021

i. Lapu-Lapu City Accommodation (At Least 3-Star Hotel within Lapu-Lapu City with Certificate to Operate)

Participants Room Type Meals Check In Check Out

DOT 3 pax Single Occupancy Breakfast January 18, 2021 January 18, 2021

PCSSD Coordinator 1 Twin Share Breakfast January 18, 2021 January 18, 2021

PCSSD Coordinator 2

j. Travel Insurance

Date No. of Pax Remarks

January 18-21,2021 10 pax DOT and PCSSD Team

k. Meals

Date No. of Pax Remarks

January 18, 2021 13 pax Lunch, Dinner, AM and PM Snacks

January 19, 2021 13 pax Lunch, Dinner, AM and PM Snacks

January 20, 2021 13 pax Lunch, Dinner, AM and PM Snacks

January 21, 2021 13 pax Lunch, Dinner, AM and PM Snacks

LOT 2: CORON, PALAWAN

a. Transportation

Date No. of Units Capacity and Route

January 14, 2021 3 vans for DOT

Van Seating Capacity: 5 pax per van

Route: Within Coron, Palawan

Rental Period: 16 hours

January 15, 2021 3 vans for DOT

Van Seating Capacity: 10 pax per van

Route: Within Coron, Palawan

Rental Period: 16 hours

January 16, 2021 3 vans for DOT Van Seating Capacity: 5 pax per van

Route: Within Busuanga, Palawan

Rental Period: 16 hours

January 17, 2021 3 vans for DOT

Van Seating Capacity: 5 pax per van

Route: Busuanga and Coron

Rental Period: 16 hours

*50% capacity for transportation vehicles in compliance with Covid-19 protocols

b. Speed Boat Rental

Date No. of Units Capacity and Route

January 15, 2021 2 Speed Boats

Van Seating Capacity: 10 pax Route: Inter-island assessment Inclusion of fuel for 2 speed boats

Rental Period: 8-9hrs

January 16, 2021 2 Speed Boats Van Seating Capacity: 10 pax Route: Inter-island assessment Inclusion of fuel for 2 speed boats

Rental Period: 8-9hrs

c. RT-PCR Covid-19 Test for DOT Validation Team and Drivers

Date No. of Pax Remarks

January 12, 2021 3 pax RT-PCR test for van drivers

January 12, 2021 10 pax RT-PCR test for DOT Validation Team in Manila

January 21, 2021 10 pax RT-PCR test for DOT Validation Team in Coron, Palawan

d. Coron, Palawan Accommodation (At Least 3-Star Hotel within Coron, Palawan with Certificate to Operate)

Participants Room Type Meals Check In Check Out

DOT 10 pax Single Occupancy Breakfast January 14, 2021 January 17, 2021

e. Travel Insurance

Date No. of Pax Remarks

January 14-17,2021 10 pax DOT Validation Team

f. Meals

Date No. of Pax Remarks

January 14, 2021 13 pax Lunch, Dinner, AM and PM Snacks

January 15, 2021 13 pax Lunch, Dinner, AM and PM Snacks

January 16, 2021 13 pax Lunch, Dinner, AM and PM Snacks

January 17, 2021 13 pax Lunch, Dinner, AM and PM Snacks

VI. BUDGET

Lot No. Budget

Lot 1- Cebu PHP 303,210.00

Lot 2- Coron, Palawan PHP 457,840.00

Total PHP 761,050.00

Cost proposal for each lot must be submitted with an itemized breakdown. In the event that DOT is able to secure sponsorships, the corresponding value must be deducted from the total amount in the invoice.

The winning bidder shall be determined based on the proposal with most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

Partial bids are allowed. All goods are grouped in lots listed above. Bidders shall have the option of submitting a quotation on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding evaluation, and contract award.

VII. CONTACT PERSON

Contact Person: Katherine D. Patawaran

Office: Office of Product and Market Development (OPMD) - Dive

Contact Number: 09561834106

Email Address: kpatawaran@tourism.gov.ph

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Tour Operator	Site Validation and Inspection in Cebu	1	Lot	303,210.00
2	Tour Operator	Site Validation and Inspection in Coron, Palawan	1	Lot	457,840.00

Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

- 2. PhilGEPS Registration Number
- 3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)
- 4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kind submit your quotations together with your eligibility requirements thru email and sent it to

jsfrancisco@tourism.gov.ph on or before 11 January 2021 at 10:00 am. Late and unsigned quotations shall not be accepted.

Created by John Paulo Samonte Francisco

Date Created 07/01/2021

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