

SUPPLEMENTAL/BID BULLETIN NO. 1

Procurement of a Service Provider for the Warehouse/Storage of Non-Current and Permanent/Archival DOT Records (Early Procurement)

(DOT-BAC REI NO. 2020-015)

This Supplemental/Bid Bulletin No. 1 is issued to all prospective bidders to clarify, modify and/or amend items in the Bidding Documents of the aforementioned project. This shall form part of the Bidding Document.

A. On the Terms of Reference


(FROM) Old Provision	(TO) New Provision
<u>GENERAL REQUIREMENTS</u> <ul style="list-style-type: none"> The Service Provider must be an ISO 9001:2015 certified. 	<u>GENERAL REQUIREMENTS</u> <ul style="list-style-type: none"> <u>No changes</u>

B. On the Bidding Documents

(FROM) Old Provision	(TO) New Provision
<u>TECHNICAL SPECIFICATION (page 38 of 46)</u> <ul style="list-style-type: none"> The Service Provider must be an ISO 9001:2015 certified. 	<u>TECHNICAL SPECIFICATION (page 38 of 46)</u> <ul style="list-style-type: none"> No changes

C. Clarifications

Query	Answer
Bidder: What is the frequency of the transfer/ handling of documents/boxes	<ul style="list-style-type: none"> <u>From the Existing Provider to New Provider (if and only if):</u> "The transfer/pick-up of boxes from Existing Provider must be shouldered by the Winning Bidder free of charge. <u>Frequency on the transfer from and to DOT, within the contract duration.</u> "The frequency of the transfer from and to the DOT is once a month within the contract duration."
Bidder: Do we need to label each box? Is it generics?	Under General Documents of the TOR: <i>"The Service Provider shall have a barcode system for tracking and inventory of documents and generating electronic reports. It shall provide barcode sticker for every box stored therein."</i>


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